



User Guide

ACTATEK₃ER ENROLLMENT

How to Automatic Enrollment Smartcard from device

1. Add new user on web interface from device.

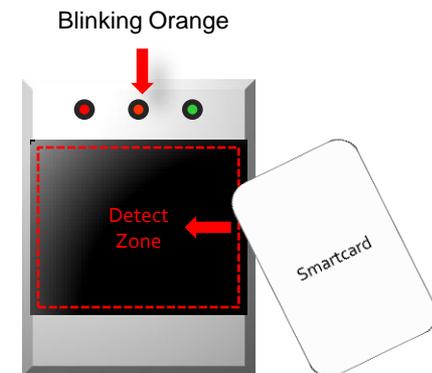
Click Sub Menu -> Add New User

The screenshot shows a web browser window with the URL 192.168.0.105/admin.html. The page title is 'ACTatek The worldwide leader in Web based technologies.' The main content area is titled 'Add New User' and contains a form for user details. The form includes fields for User ID, Last Name, First Name, Other Name, and Admin Level. There is a section for 'Enter Password' with a note: 'Please leave it blank if you don't want to change/add the password.' Below this is a list of 'Access Group' checkboxes, including 'General/General Staff', 'General/Manager', 'Admin/General Staff', 'Admin/Manager', 'Engineer/General Staff', 'Engineer/Manager', 'H.R./General Staff', 'H.R./Manager', 'Marketing/General Staff', 'Marketing/Manager', 'Production/General Staff', 'Production/Manager', 'Sales/General Staff', and 'Sales/Manager'. There is also a 'Department' section with checkboxes for 'General', 'Admin', 'Engineer', 'H.R.', 'Marketing', 'Production', and 'Sales'. At the bottom of the form, there are fields for 'SmartCard Number', 'Fingerprint Security Level (for ID Match)', 'Status', and 'Expiry Date'. The 'Status' section has radio buttons for 'Active', 'Auto Match', 'Password', and 'Smart Card'. The 'Expiry Date' is set to 2012/12/5. There are 'Add' and 'Clear' buttons at the bottom.

2. Key in all the necessary field and process with "Activate Read" button

This close-up shows the 'Activate Read' button highlighted with a red box. The form fields include 'SmartCard Number', 'Fingerprint Security Level (for ID Match)' set to 'Normal', 'Status' with 'Active' selected, and 'Expiry Date' set to 2012/12/5. There are 'Add' and 'Clear' buttons at the bottom.

3. When all the three LED lite up and center orange LED is blinking. Present a new smartcard to IP reader as indicate on detect zone.



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- Serial number of the smartcard will be appear on the on the field box.



Marketing
Production
Sales

SmartCard Number: n010106018E096711

Fingerprint Security Level (for ID Match): Normal

Status: Active Auto Match Password Smart Card

Expiry Date: Disable Enable
2012 7 11 (yyyy/mm/dd)

- Click check box to enroll with smartcard serial number. Next Click submit button [Add] to add new users with smartcard enrollment.



Marketing
Production
Sales

SmartCard Number: n010106018E096711

Fingerprint Security Level (for ID Match): Normal

Status: Active Auto Match Password Smart Card

Expiry Date: Disable Enable
2012 7 11 (yyyy/mm/dd)

NOTE

Please place the smartcard in the detect zone or else "Fail to detect card..." will be shown.



Marketing
Production
Sales

SmartCard Number:

Fingerprint Security Level (for ID Match): Normal

Status: Active Auto Match Password Smart Card

Expiry Date: Disable Enable
2012 12 5 (yyyy/mm/dd)